



## Commuter Spending Account Debit Card FAQs



**Q Where can I use the Commuter Spending Account Card?**

**A** The card can only be used for qualified Transit and Parking purchases, as outlined by IRS regulations, and where Visa® cards are accepted. For Transit, the card can be used at transit agencies, fare vending machine, kiosks and designated transit retail centers that sell only transit passes, tickets, fare cards and van pool passes. The card cannot be used at all retail locations (i.e., gift shops, pharmacies, etc.) that sell products other than transit media. For Parking, the card can be used at qualified parking facilities nationwide.

**Q How do I use the Commuter Spending Account Card?**

**A** Your card can be used for debit or credit transactions to make qualified transit or parking purchases. Purchases can be made where Visa® is accepted by selecting "Credit or Debit" at the time of purchase. Your card cannot be used for cash advances or to make cash withdrawals.

**Q How are funds from my Transit or Parking account loaded onto my Commuter Spending Account Card?**

**A** Your available account funds are loaded on your card following each payroll cycle and are available immediately for use. Your card can be loaded with funds for both transit and parking purchases; however, the funds loaded are specific to each account type. This means you cannot use transit funds to pay for parking expenses or vice versa.

**Q What is the minimum or maximum amount that can be loaded on the card?**

**A** Reimbursement amounts are subject to your available payroll deduction amount as well as IRS monthly limits or your employer's Plan maximums for transit and parking, whichever is less.

**Before I make a purchase, how do I check the available balance in my Transit or Parking spending account?**

You may check your balances on the ADP Spending Account website at <https://myspendingaccount.adp.com>.